



INDIANA UNIVERSITY

MAURER SCHOOL OF LAW

Bloomington

Graduate Legal Studies

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Bloomington, IN 47405

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Supplement to Law and Democracy Ph.D. Admissions Application

Directions: Please carefully review the questions on this form and submit the requested materials with your application form. The application has limited upload spaces, so you will need to combine some documents.

A complete application includes

- the application form
- transcripts
- TOEFL score report (if not a native speaker of English)
- 700-word relevant activities statement (describe any activities related to law, democracy, or constitutionalism that you have participated in, and anything else you have done that demonstrates a commitment to democratic reform in a country or region. Also please mention any experience you have managing others or leading a research team.).
- Resumé or CV
- responses to “Questions Regarding Legal and Moral Fitness”
- responses to “Financial Aid”
- three letters of recommendation
- 500 word statement of purpose (in English)
- papers and publications list
- writing sample (in English)
- relevant coursework list. (Please list the courses you have taken that support your knowledge in this research area, and any courses you may still take to add to your knowledge in this research area.)

Questions about this supplemental material should be submitted to the Graduate Legal Studies office, lgradadm@indiana.edu.

I. RELEVANT ACTIVITIES STATEMENT

Prepare a relevant activities statement which outlines any and all work you have done in law, democracy, and constitutionalism. Please discuss how this work has influenced your life and the reason you decided to apply to the Ph.D. Program in Law and Democracy. In what way do you believe this program will allow you to further your career goals in these areas? Also please mention any experience you have managing others or leading a research team. Please give these

questions extensive thought in order to formulate a well-prepared response. The essay should be from one to two pages in length, but no longer than two pages (approximately 700 words).

II. RÉSUMÉ

Please provide a current resume, which includes a minimum of the following three sections:

A) Educational Experience

Please provide a summary of your post-secondary education: schools attended (including dates of attendance), degrees or certificates awarded, honors received. Indicate any courses of study that are particularly relevant as preparation for the Ph.D. in Law and Democracy.

B) Work Experience

Please include your work experience – that is, any professional work experience, summer work, part-time work during school, full-time work, volunteer, or military experience.

C) Extracurricular Activities

Please list any extracurricular activities you participated in while attending university (i.e., university, social, professional, and civic organizations), and be sure to include dates of participation and any leadership positions held.

D) Honors and Awards

Please list any honors and awards you have received.

III. QUESTIONS REGARDING LEGAL AND MORAL FITNESS

Because of the high ethical standards of the legal profession, law school applicants need to be aware that the "failure to disclose" an act or event that pertains to character and honesty on this application may result in revocation of admission by the Law School. Therefore, please respond fully to the following questions.

A) Have you ever been suspended, expelled, placed on probation, or otherwise disciplined (including being requested or advised to withdraw to avoid discipline) by any college or university (including a residence hall system) for any academic, legal, ethical, or other reasons?

B) Have you ever been charged with or convicted of a crime for which a conviction carries the possibility of jail time?

C) Within the meaning of the general phrase "good moral character," are there any other incidents that might challenge your character, honesty, and integrity?

If you answered YES to any of the above questions, please explain on a separate sheet. Resolve uncertainty by disclosing or by consulting with a member of our Graduate Admissions Office.

By signing this application, you acknowledge that, if you are admitted and then do matriculate, you will have a continuing obligation to disclose promptly any incidents that occur during your time as a law student that might reflect adversely on your good character or fitness to practice law.

IV. FINANCIAL AID

A. Indicate the sources of your financial support and the amount in U.S. dollars:

Example:

Parents = 20,000 USD

Self = 5,000 USD

Employer = 30,000 USD

Other third party (e.g., scholarship, grant, etc.) = 10,000 USD

B. Do you wish to be considered for a financial aid award from the School of Law?
(Yes/No)

V. LETTERS OF RECOMMENDATION (submit electronically as part of the online application)

You must supply three (3) letters of recommendation. We recommend that at least one of them should be from a university professor familiar with your academic work. Others may come from people who know you in a professional, employment, or volunteer capacity. Letters of recommendation should address both your academic ability and your commitment to the study and practice of democratic constitutionalism. Applicants are responsible for timely completion of the recommendation letters. We reserve the right to contact recommenders for verification of references.

VI. STATEMENT OF PURPOSE

In 500 words, please explain:

1) Your research interests.

2) How you would conduct your research if accepted to the program.

3) How your research goals are a good "match" for our program. (For additional information about the work of faculty in the program, see the website for the Center for Constitutional Democracy at <http://ccd.iu.edu>.)

A Brief Note about the Law and Democracy Ph.D. Application Process

BEFORE applying: If you are interested in this program, you should contact Director Susan H. Williams (shwillia@indiana.edu). This will allow us to start a dialogue with you to determine if we are the best match for your research interests.

Supervising a Ph.D. student is a significant commitment of faculty resources. Each proposal is judged on its own merits. No quotas and no minimum or maximum numbers are used. However, faculty resources may not allow the committee to accommodate all otherwise qualified candidates. Selection of faculty advisors is done by the committee.

VII. PAPERS AND PUBLICATIONS

Please provide a list of all of your publications or academic papers. Include papers delivered at conferences or public meetings, even if they are unpublished. Provide a title, date, and brief description for each work.

VIII. WRITING SAMPLE

Please provide a sample of your writing in English. The committee will use this sample to determine whether your English language skills are sufficient to allow you to benefit from and succeed in the program. Please provide no more than 5 pages for this sample (approximately 1250 words.)

IX. COURSE WORK

Please provide a list of all courses you have taken at the post-secondary level that are relevant to the course of study you wish to pursue in the Ph.D. program. For each class, indicate the title of the class, the educational institution at which it was offered, the grade received, and a brief description of the content of the course.

Departmental Information

I. Evaluation Criteria

Admission to Graduate Legal Studies at Indiana University School of Law is highly competitive. Your admission to the program will be based on the following criteria. Please note that these criteria supersede any other published admission criteria for this program.

- Relevant Activities Statement (essay) that describes any activities related to law, democracy, or constitutionalism that you have participated in, as well as any experience you have leading a research team.

- A Statement of Purpose in which you state your research interests, describe how you would conduct your research if accepted to the program, and explain how your research goals are a good “match” for our program.
- Grade point average and other indicators of academic performance.
- English language proficiency: Based on our experience, the minimum competency in English that is suggested by a score of 600 on the paper-based TOEFL will help you succeed in the Ph.D. degree program. A TOEFL score lower than this minimum is not rejected outright, especially when other factors, such as previous scholarship or the writing sample, indicate adequate language ability.
- Summer, part-time or full-time work experience; volunteer experience; or military experience that shows motivation, leadership and perseverance.
- Letters of recommendation from three individuals.

II. Application Cycle

Applications for the Law and Democracy Ph.D. are reviewed every Spring. In order to be considered for admission the following August, an application must be received by **January 15**.

All applications are considered for financial aid.

III. Method of Application

Please use the eApp (<https://onestart.iu.edu/sisad-prd/p/Guest.do?methodToCall=start&inst=IUBLA&career=GRAD&parm1=DEGR>) to submit your application and supporting documents.

There are only three upload slots in the eApp.

- In the first, upload your statement of purpose and relevant activities statement as one document.
- In the second, upload responses to “Questions Regarding Legal and Moral Fitness,” “Financial Aid,” scanned copies of transcripts, copies of test scores and writing sample as a single document. Please be sure that each piece of information is clearly labeled.
- In the third, upload your resumé, relevant coursework, and papers and publications list as one document. Please be sure that each piece of information is clearly labeled.

IV. Submitting Other Application Materials

A) Letters of recommendation

Letters of recommendation may be submitted online by recommenders (preferred) or mailed to the International Programs and Graduate Legal Studies Office at Indiana University School of Law, 211 S. Indiana Avenue, Bloomington, IN 47405.

B) Transcripts

Official original and English translations of all transcripts must be mailed to Graduate

Legal Studies at Indiana University Maurer School of Law, 211 S. Indiana Avenue,
Bloomington, IN 47405.

PDFs of transcripts may be uploaded via the eApp (as directed above) or emailed to the
Office of International Programs and Graduate Legal Studies (lgradapp@indiana.edu).

C) Test scores

Official test score reports must be sent to institution code 1324.

V. Visit Program Website

You are strongly encouraged to visit the program's web page:
<http://ccd.indiana.edu/students/ma-and-phd-programs>

*International Programs and Graduate Legal Studies
Indiana University School of Law--Bloomington*

Comments: lgradadm@indiana.edu
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